

**GOVERNANCE  
COMMITTEE DECISION SHEET**

**STRATEGIC COMMISSIONING COMMITTEE - WEDNESDAY, 8 DECEMBER 2021**

Please let the Committee Officer know as soon as possible if you do not agree with any action proposed in this decision sheet. These are decisions of the Committee and there is an expectation that action will be taken. If for any reason it is apparent that you will not be able to act on these instructions in full or in part or that there will be a delay, please let the Committee Officer know as it may be necessary to advise the Committee or seek further instructions from the Committee.

	Item Title	Committee Decision	Cluster Required to take action	Officer to Action
1.1	<b><u>Determination of Exempt Business</u></b>	<b><u>The Committee resolved:</u></b> to agree to consider item 12.1 (Workplans and Business Cases – Exempt Appendices) with the press and public excluded.	N/A	N/A
2.1	<b><u>Declarations of Interest</u></b>	<b><u>The Committee resolved:</u></b> There were no declarations of interest.	N/A	N/A
3.1	<b><u>Minute of Previous Meeting of 6 October 2021 - for approval</u></b>	<b><u>The Committee resolved:</u></b> to approve the minute as a correct record.	Governance	S Dunsmuir
4.1	<b><u>Committee Business Planner</u></b>	<b><u>The Committee resolved:</u></b> to note the planner.	Governance	S Dunsmuir
9.1	<b><u>Bon Accord Care Annual Report - COM/21/311</u></b>	<b><u>The Committee resolved:</u></b> (i) to request that if possible, Appendix 2 to the annual report be presented in a format that could be annotated for future years; (ii) to commend the management, staff and volunteers of Bon Accord Care for their tremendous efforts and work	Commercial and Procurement	C Innes

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		undertaken throughout the pandemic; and (iii) to note the report.		
9.2	<b><u>Aberdeen Sports Village Annual Report - COM/21/236</u></b>	<b><u>The Committee resolved:</u></b> (i) to commend the management and staff of Aberdeen Sports Village for their efforts and additional work undertaken throughout the pandemic including ensuring that opportunities were still available even when facilities had to close; and (ii) to note the report.	Commercial and Procurement	C Innes
10.1	<b><u>Strategic Commissioning Committee Annual Effectiveness Report - COM/21/305</u></b>	<b><u>The Committee resolved:</u></b> (i) to thank officers for the work that had gone into the preparation of the report and the additional explanatory detail included; and (ii) to note the report.	Governance	S Dunsmuir
10.2	<b><u>Commercial and Procurement Performance Report - CUS/21/303</u></b>	<b><u>The Committee resolved:</u></b> to note the report.	Data and Insights	L Fox
10.3	<b><u>Cluster Risk Registers and Assurance Maps - COM/21/306</u></b>	<b><u>The Committee resolved:</u></b> to note the Cluster Risk Register and Assurance Map set out in Appendices A and B.	Commercial and Procurement	M MacKenzie
11.1	<b><u>Workplans and Business Cases - Revenue - COM/21/307</u></b>	<b><u>The Committee resolved:</u></b> (i) to review the workplans as detailed in the Appendices; (ii) to approve the procurement business cases, including the total estimated expenditure for the proposed	Commercial and Procurement	M MacKenzie

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		<p>contracts;</p> <p>(iii) to approve the outline business case for the renewal of the Waste Services Contract and notes that a procurement business case on the preferred option will be brought before committee in due course; and</p> <p>(iv) to note the content of Appendix 3 – Summary of 3.10 Memos (Contract Awards due to Urgency) and Appendix 4 – Summary of 4.1.3 Forms (Technical Exemption).</p> <p><b><u>Business Cases approved:-</u></b></p> <ul style="list-style-type: none"> <li>• Production Partner business case</li> <li>• Disabled Persons Housing Service</li> <li>• Tenants Home Contents Insurance Scheme</li> <li>• Boiler Mechanical Heating and Controls</li> <li>• Specialist Maintenance and Repairs</li> <li>• Renewal of Waste Services Contract – Outline Business Case</li> </ul>	<p>City Growth</p> <p>Early Intervention and Community Empowerment</p> <p>Early Intervention and Community Empowerment</p> <p>Operations and Protective Services</p> <p>Operations and Protective Services</p> <p>Operations and Protective Services</p>	<p>S O'Neill</p> <p>M Booth</p> <p>S Kerr</p> <p>R Kerr</p> <p>R Kerr</p> <p>P Walker</p>

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12.1	<b><u>Workplans and Business Cases - Revenue - COM/21/307 - Exempt Appendices</u></b>	<b><u>The Committee resolved:</u></b> to note the appendices.	N/A	N/A

If you require any further information about this decision sheet, please contact Stephanie Dunsmuir, [sdunsmuir@aberdeencity.gov.uk](mailto:sdunsmuir@aberdeencity.gov.uk)